

# MAKE IT YOUR MISSION

## Medical Records Technician

Find **YOUR** Full Package of an IHS Career

At IHS, you have more than a job—you have a mission to raise the physical, mental, social, and spiritual health of American Indian and Alaska Native (AI/AN) people to the highest level. Working with a dynamic team of professionals helping provide high-quality healthcare to AI/AN people across the nation. As a Medical Records Technician, you are an invaluable member of the inter-professional health care team. You contribute knowledge and expertise to organize and safeguard patient records. You play a vital role in managing important medical records for our patients.



### COVERAGE

Rest easy knowing that IHS has you and your family's insurance needs covered. Insurance coverage may follow you into retirement after 5 years of vested service and maintaining FEHB in the 5 years leading up to retirement (conditions apply).



### CAREER AND GROWTH

Start your career at IHS and benefit from opportunities to build your skills and professional growth by leveraging IHS professional development programs to fit your specific long-term career goals.



### RETIREMENT BENEFITS

Earn an amazing retirement package including a traditional (defined benefit) federal pension, a 401(k) Thrift Savings Plan (TSP) with employer matched contributions, and Social Security.



### CREDIT FOR MILITARY

As an IHS employee, you can choose to carry over eligible military service time that can be added to your total years of creditable service for retirement pension calculation purposes (conditions apply).



*"I have been working for IHS for over 37 years in medical records field and enjoy working with the health care team to improve health care services to my community and people. I'm born, raised and work in my hometown of Shiprock where I am treated as an important member of the health care team and leadership, by managing health information for our patients and statistical data for improving and creating new health services. IHS has been wonderful for my professional career, allowing me to use my creativity and schooling to assist our health care team with meeting the mission of the Indian Health Service. I particularly enjoy on boarding new health care providers to our facility as this gives me the opportunity to share our successes, the Native culture and values with our new employees, to help them adapt to our work environment."*

**- Gary Russel-King, Chief Medical Records Administrator**

# SAMPLE Full Package

Let's do the math!

## Find Your Full Package as an IHS Medical Records Technician

This Full Package sample is a generalized report reflecting the potential monetized value of a full IHS compensation package for a full-time employee\*



### Sample Annual Full Package Worksheet

**Compensation + Benefits = Your Full Package \***

#### Direct Compensation

Salary Examples	<b>\$36,000</b>	<b>\$49,000</b>	<b>\$54,000</b>
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#### Total Rewards of Benefits Provided by IHS

Health Insurance Premium Subsidy	\$16,801	\$16,801	\$16,801
Social Security	\$2,232	\$3,038	\$3,348
Medicare	\$522	\$711	\$783
Basic Life Insurance	\$82	\$109	\$119
Thrift Savings Plan Federal 401(k) <small>(Employer Contributions)</small>	\$1,800	\$2,450	\$2,700
Federal Employee Retirement System <small>(FERS)</small>	\$6,624	\$9,016	\$9,936

<b>Annual Full Package</b>	<b>\$64,061</b>	<b>\$81,125</b>	<b>\$87,687</b>
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\*This calculation is a sample only and does not constitute a contract of employment or a guarantee of benefits or future employment. Certain elements vary and are based on specific circumstances. If your service includes part-time calculations, your Full Package and benefits will be proportionally prorated. For more information, please see [www.opm.gov](http://www.opm.gov).

### Spend time with family and friends with paid leave

Take time off. You will have 13 days paid annual vacation, 13 days paid annual sick leave, and 11 paid federal holidays each year.



#### Combined Leave

Estimated total annual combined value of paid holidays, sick leave and annual leave (37 days):

Avg. Salary	Est. Total annual combined value (37 days)
\$36,000	\$5,106
\$49,000	\$6,950
\$54,000	\$7,659



#### Paid Parental Leave

Estimated total paid parental leave (12 weeks, if taken conditions apply):

Avg. Salary	Est. Total paid parental leave (12 weeks, if taken)
\$36,000	\$8,280
\$49,000	\$11,270
\$54,000	\$12,420

This value estimate does not represent additional compensation, but rather the value of paid time off based on a \$53,000, \$58,000 and \$64,000 annual salary, number of 8-hour days of paid leave and holidays (37).